



*Changing Lives,
Creating Futures*

Monty Sullivan
System President

Officers:

N. J. "Woody" Ogé
Chair

Timothy W. Hardy
First Vice Chair

Deni Grissette
Second Vice Chair

Members:

Keith Gamble
Steve Hemperley
Willie Mount
Michael J. Murphy
Joe Potts
Paul Price, Jr.
Stephen C. Smith
Vincent St. Blanc, III
Craig Spohn
Stephen Toups

Student Members:

Da'Antre Austin
Benson Kinney

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Minutes of November 11, 2015 as Approved on December 9, 2015

LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

LCTCS BOARD OF SUPERVISORS MONTHLY MEETING

APPROVED MINUTES

**Wednesday, November 11, 2015
9:30 a.m.**

The Morgan City Auditorium
782 Myrtle St., Morgan City, Louisiana 70380

** The Board of Supervisors of the Louisiana Community and Technical College System reserves the right to enter into Executive Session in accordance with R.S. 42.16-17.

A. CALL TO ORDER

Chair Ogé called the November 11, 2015, LCTCS Board of Supervisors monthly meeting to order at 9:30 a.m.

Chair Ogé recognized the Veterans in the assembly and asked them to stand. He thanked them for their service in the United States military. The Veterans were greeted with a round of applause in their honor.

B. PLEDGE OF ALLEGIANCE

Supervisor Vincent St. Blanc led the assembly in reciting the Pledge of Allegiance.

C. ROLL CALL

Board Coordinator, Sara Landreneau Kleinpeter, called roll with the following results:

Members Present

Woody Ogé, Board Chair
Timothy W. Hardy, 1st Vice Chair
Deni Grissette, 2nd Vice Chair
Da'Antre Austin
Steve Hemperley
Benson Kinney
Willie Mount
Joe Potts
Paul Price, Jr.
Stephen Smith
Craig Spohn
Vincent St. Blanc, III

Absent

Keith Gamble
Michael Murphy
Stephen Toups

Staff Present

Monty Sullivan
Sara L. Kleinpeter
Katie Waldrop
Joe Marin
Quintin Taylor
Michael Redmond
Paul Carlsen
Stephanie Ercolini
David Helveston
Ginger LeBlanc

D. APPROVAL OF NOVEMBER 11, 2015 AGENDA

On motion by Supervisor Price, seconded by Supervisor Hemperley, the Board voted to amend the November 11, 2015 agenda to remove “review and advisement” from item G.4. The motion carried.

On motion by Supervisor St. Blanc, seconded by Supervisor Smith, the Board voted to approve the November 11, 2015 agenda as amended. The motion carried.

E. APPROVAL OF MEETING MINUTES FROM SEPTEMBER 9, 2015

On motion by Supervisor Kinney, seconded by Supervisor Price, the Board voted to approve the September 9, 2015 meeting minutes as presented. The motion carried.

F. REPORTS

1. Chair of the Board Report

Chair Ogé provided the following report:

- ❖ Northshore Technical Community College (NTCC) was awarded a grant from the Council on International Educational Exchange, its first CIEE Generation Study Abroad Access Grant.
- ❖ Praxair announced additional funding for the Skills Pipeline program in Louisiana for 2016. Approximately 100 new welders from Baton Rouge Community College, Delgado Community College and SOWELA Technical Community College graduated from this accelerated one-year program in 2015.
- ❖ South Central Louisiana Technical College will host a groundbreaking of the new Hugh & Byrnes Young Marine & Petroleum Safety Training Center today at 1:00 p.m. Because of the recent wet weather, the ceremonial groundbreaking will be held in the Morgan City Auditorium.

2. President’s Report

Dr. Sullivan provided the following report:

- ❖ Recognized Shell Pipeline Company for their investment in students through academic scholarships. Representing Shell at the meeting was David Escobar, Shell’s Workforce Development Specialist of Crafts and Operations. Shell established scholarship programs to incentivize students to pursue careers in the oil & gas, petro chemical and maintenance craft labor fields.

The following students from South Louisiana Community College (SLCC), South Central Louisiana Technical College (SCLTC), Nunez Community College (NCC), Mississippi Gulf Coast Community College (MGCCC), and Fletcher Technical Community College (FTCC) were presented to the Board and were given a gift from Shell:

Miranda Blanchard – FTCC	Xavier Perry – SCLTC
Donavon Cassie – SCLTC	Christopher Simmons – SLCC
Michael Doran – NCC	Bryce Smith – FTCC
Brandy Green – SCLTC	Nadia Stephens – NCC
Brandon Jeanminette – SLCC	
Kenya Johnson – SCLTC	Unable to attend:
Spencer Kraemer – SCLTC	Tony Bourquet – SLCC
Nathan McCoy – SCLTC	Landon Cambre – SCLTC
Bradley McGill – MGCCC	Torrey Haydel – SCLTC
José Ortiz – SCLTC	Daniel Kilchrist – SLCC

Dr. Sullivan congratulated the students on their achievements, noting that the Board and he are extremely proud of each of them, reminding the students to “take advantage of the opportunities ahead.”

Following the presentation by Shell to the students, two student scholarship recipients addressed the board.

José Ortis addressed the board and shared the following words: “Without this scholarship, I wouldn’t be the person that I am today. It has allowed me to continue my education in a trade that I’ve found passion. I am so thankful for having this education and know that I have a future to look forward to. This scholarship has helped me to better myself in a way that I wouldn’t have been able to without it.”

Brandy Green thanked the Board for allowing her the opportunity to address them. She made the following comments to the Board. “I am incredibly honored to be here today...I went back to school in instrumentation, and haven’t looked back since. This scholarship...is a blessing. Going to school full time, working full time, and being the best mom that I can be is not the easiest thing in the world. Right now, being here before you has made everything worth it...I wanted to give up so many times...but thought about my son and thought what kind of mom I would be if I gave up...What does the scholarship mean? I had the patience, dedication, and strength and great amount of sacrifice...to graduate and now I can do anything...Thank you for everything...for every chance...for believing in me.”

Supervisor Smith asked for the details of the award. Mr. Escobar noted that the scholarships are a Craft & Associate Degree scholarship program. Scholarships are worth \$1,800-2,200 each. Students have to have 2.5 GPA or above to obtain and retain for 2-3 years, depending on the students’ circumstances.

- ❖ South Central Louisiana Technical College Director, Earl Meador, welcomed the Board to St. Mary Parish. He thanked Shell for their involvement in the community. He is excited about the groundbreaking for the Marine Center and knows it will continue to enhance the program.
- ❖ Delgado Community College, Fletcher Technical Community College, South Louisiana Community College, and SOWELA Technical Community College have been named The Best Community Colleges in Louisiana for Workforce Training by Southern Business & Development Magazine. Congratulations to the schools and their chancellors.
- ❖ Board of Regents approved the application of 13 LCTCS colleges for designation as a Governor's Military and Veteran Friendly Campus. With this designation, LCTCS will be the only system in the state with all campuses with this designation.
- ❖ This month, Fletcher Technical Community College's ASN program received tentative approval by the ACEN – the nursing accreditation body for Community College Registered Nursing Programs. Final approval will be issued in the spring of 2016. This was a six year journey for the college. Congratulations to Chancellor Meador, Dr. Sonia Clark and the ASN staff at Fletcher.
- ❖ Referenced the bill introduced by US Congressman Cedric Richmond – the Jobs Act. A copy of the press release and details about the bill have been provided to each member at their station.
- ❖ Additionally, Board members were provided with a copy of the quarterly System Matters document. An electronic copy will be sent as well.

G. GENERAL ACTION ITEMS**

Chair Ogé presented the Committee of the Whole agenda items for consideration.

On motion by Supervisor Spohn, seconded by Supervisor Price, the Board voted to ratify the action taken during the October 5, 2015 Executive & Personnel Committee - items G.1.a through G.1.b. The motion carried.

Committee of the Whole (For Ratification by the Full Board)

1. Ratification of Actions Taken at October 5, 2015 Executive Committee Meeting

Executive & Personnel Committees Actions

- a. Approval of Minutes of June 30, 2015 Executive Committee Meeting

Facilities Actions

- b. Servitude and Right of Way Agreement from the LCTCS, on behalf of South Louisiana Community College Evangeline Campus, to Entergy Louisiana, L.L.C.

Supervisor Price presented the Academic Actions agenda items for consideration by the Board.

Academic Actions

2. Revision to Policy #1.024: New Program Requests and Curriculum Modifications
On motion by Supervisor Mount, seconded by Supervisor Potts, the Board voted to approve the revised Policy #1.024, Program Requests and Curriculum Modifications. The motion carried.

3. For Review and Advisement: New Policy #1.047, Program Health Index
The Board accepted, for review and advisement New Policy #1.047, Program Health Index. No action was taken on this item.

4. ~~For Review and Advisement:~~ Revisions to Policy #2.008: LCTCS Residency Policy
On motion by Supervisor Grissette, seconded by Supervisor Hemperley, the Board voted to approve revisions to LCTCS Residency Policy #2.008, found under the heading "Veterans". The motion carried.

Supervisor Smith presented the Facilities Actions agenda items for consideration by the Board.

Facilities Actions

5. Demolition of Student Services Building at SOWELA Technical Community College
On motion by Supervisor Mount, seconded by Supervisor St. Blanc, the Board voted to approve the demolition of the current Student Services Building at the SOWELA Technical Community College, Lake Charles Campus. In accordance with R.S. 38:2212.1, the demolition of this building requires the approval of Facility Planning and Control and the notification of the appropriate legislators. The motion carried.

6. Disposal of Modular Buildings at South Central Louisiana Technical College Young Memorial Campus
On motion by Supervisor Austin, seconded by Supervisor St. Blanc, the Board voted to approve the disposal of seven (7) modular buildings at the South Central Louisiana Technical College (SCLTC) Young Memorial Campus. In accordance with R.S. 38:2212.1, the disposal of these buildings requires the approval of Facility Planning and Control and the notification of appropriate legislators. The motion carried.

7. Servitude and Right of Way Agreement from the LCTCS, on behalf of Delgado Community College, to the Sewer and Water Board of New Orleans
On motion by Supervisor Potts, seconded by Supervisor Kinney, the Board voted to authorize the President to execute a right of way agreement between the LCTCS, on behalf of Delgado Community College, and the New Orleans Sewer and Water Board for the repair and upgrade of the water, sewer and drain lines and the continued maintenance of the lines at the Westbank Campus. A copy of this agreement must be filed with the local Clerk of Courts and the State Land Office. The motion carried.

8. Servitude and Right of Way Agreement from the LCTCS, on behalf of SOWELA Technical Community College, to Entergy Louisiana, LLC

On motion by Supervisor Mount, seconded by Supervisor Austin, the Board voted to authorize the President to execute a right of way agreement between the LCTCS, on behalf of SOWELA Technical Community College, and Entergy Louisiana, LLC for the connection of electrical service and the continued maintenance of the utility distribution equipment to be installed to service the new Regional Training Center in the area depicted in the attached illustration. A copy of this agreement must be filed with the local Clerk of Court and the State Land Office. The motion carried.

Supervisor Grissette presents the Finance Actions agenda items for consideration by the Board.

Finance Actions

9. Authorization of a Single Student Services Fee under the Authority of Act 377

On motion by Supervisor Potts, seconded by Supervisor Price, the Board voted to authorize that all current college fees related to services for students applying, registering for campus based courses, receiving identification cards, retention services and graduation ceremonies be eliminated individually and provided through a single student services fee of \$7 per student credit hour effective for the spring 2016 semester. The motion carried.

10. Reauthorization of Enterprise Resource Planning (ERP) Fee

On motion by Supervisor Hemperley, seconded by Supervisor Hardy, the Board voted to authorize that the Enterprise Resource Planning (ERP) fee be increased from \$3 to \$5 per student credit hour effective for the spring 2016 semester at all LCTCS colleges. The motion carried.

11. Memorandum of Understanding between LCTCS and the Board of Elementary and Secondary Education (BESE) Career and Technical College Education Programs

On motion by Supervisor Smith, seconded by Supervisor Price, the Board voted to approve the Memorandum of Understanding (MOU) between the LCTCS Board of Supervisors and the Board of Elementary and Secondary Education (BESE) for administration of the secondary career and technical education portion of the Carl D. Perkins funds for fiscal year beginning July 1, 2015 and ending June 30, 2016. The BESE approved and signed the MOU at their July Board Meeting. The motion carried.

On motion by Supervisor St. Blanc, seconded by Supervisor Smith, the Board voted to approve items 12.a.i through 12.b.vii, with opportunity for questions and exclusions. The motion carried.

12. Contracts

a. Professional and Social Services Contracts:

- i. Interagency Contract between LCTCS and Louisiana State University, Division of Economic Development

Approved an interagency contract between the LCTCS and Louisiana State University, Division of Economic Development (LSU-DED), effective October 1, 2015 through June 30, 2016. This contract is subject to the approval of the Office of Contractual Review.

- ii. Software Contract between LCTCS and REI Systems

Approved a software contract between the LCTCS and REI Systems, effective November 1, 2015 through October 31, 2020. This contract is subject to the approval of the Office of Contractual Review.

- iii. Bossier Parish Community College and The Aspen Institute

Approved a professional services contract between Bossier Parish Community College and The Aspen Institute, effective April 1, 2016 through September 30, 2016. This contract is subject to the approval of the Office of Contractual Review.

- iv. Delgado Community College and Thomas P. Miller & Associates

Approved a professional services contract between Delgado Community College and Thomas P. Miller & Associates, effective September 1, 2015 through September 30, 2018. This contract is subject to the approval of the Office of Contractual Review.

b. Incumbent Worker Training Contracts:

- i. Baton Rouge Community College and Intergraph, Power, and Marine Corporation

Approved a social services contract between Baton Rouge Community College and Intergraph, Power, and Marine Corporation, effective January 4, 2016 through June 30, 2016. This contract is subject to the approval of the Office of Contractual Review.

- ii. Fletcher Technical Community College and Alford Safety Services, Inc.

Approved a social services contract between Fletcher Technical Community College and Alford Safety Services, Inc., effective September 1, 2015 to August 31, 2016. This contract is subject to the approval of the State Office of Contractual Review.

- iii. Fletcher Technical Community College and APEX NDT Training Services, LLC

Approved a social services contract between Fletcher Technical Community College and APEX NDT Training Services LLC, effective September 1, 2015 to August 31, 2016. This contract is subject to the approval of the State Office of Contractual Review.

- iv. Fletcher Technical Community College and Supreme Service & Specialty Co., Inc.

Approved a social services contract between Fletcher Technical Community College and Supreme Service and Specialty Co., Inc., effective September 1, 2015 to August 31, 2016. This contract is subject to the approval of the State Office of Contractual Review.

- v. Louisiana Delta Community College and International Paper Company

Approved a social services contract between Louisiana Delta Community College and International Paper Company, effective July 1, 2015 to June 30, 2016. This contract is subject to the approval of the State Office of Contractual Review.

- vi. Louisiana Delta Community College and Sunquest Properties, Inc.

Approved a social services contract between Louisiana Delta Community College and Sunquest Properties, Inc., effective August 14, 2015 to August 13, 2016. This contract is subject to the approval of the State Office of Contractual Review.

- vii. Louisiana Delta Community College and Weyerhaeuser NR Company

Approved a social services contract between Louisiana Delta Community College and Weyerhaeuser NR Company, effective October 5, 2015 to October 4, 2016. This contract is subject to the approval of the State Office of Contractual Review.

13. Review and Advisement: Revisions to Policy #5.009, Allowance/Write Off Policy
The Board accepted, for review and advisement, the revisions to the attached policy #5.009, "Allowance/Write Off Policy". No action was taken on this item.

14. Revision to Policy #5.017 Policy on Foundations

On motion by Supervisor Mount, seconded by Supervisor Price, the Board voted to table until a future meeting the discussion of the proposed revisions to LCTCS Board Policy #5.017 to include a provision that requires all LCTCS Colleges and their foundations maintain their own investment policy. The motion carried. The item will be taken up at a future meeting.

Supervisor Hardy presented the Personnel Actions agenda item for consideration by the Board.

Personnel Action

15. Contract of LCTCS President

On motion by Supervisor Spohn, seconded by Supervisor Mount, the Board voted to approve the new contract terms and provisions for the LCTCS President, Dr. Monty Sullivan, as discussed and approved by the Board Executive and Personnel Committees on October 5, 2015. The motion carried.

Chair Ogé presented the Consent Agenda items for consideration by the Board.

On motion by Supervisor Hemperley, seconded by Supervisor Price, the Board voted to approve the Consent Agenda which consists of agenda items H.1 through H.19.

H. CONSENT AGENDA

Academic Consent Items

New Programs, Program Revisions and Program Terminations (by College)

Central Louisiana Technical Community College

Approved new programs and exit points, program revisions, and program terminations as listed below:

Program Additions

1. Certificate of Technical Studies (CTS) in Advanced Pipefitting (CIP 46.0502) – **4 Stars**
 - a. Certificate of Technical Studies (CTS) in Basic Pipefitting (CIP 46.0502) – **4 Stars**
 - b. Technical Competency Area (TCA) in Pipefitting Helper (CIP 46.0502) – **4 Stars**

Program Deletions

2. Care and Development of Young Children (CIP 19.0709) and all associated awards – **1 Star**
3. Upholstery Technology (CIP 48.0303) and all associated awards – **2 Stars**

Delgado Community College

Approved new programs and exit points, program revisions, and program terminations as listed below:

4. Mission Statement Update

Northwest Louisiana Technical Community College

Approved new programs and exit points, program revisions, and program terminations as listed below:

Program Revisions

5. Technical Diploma (TD) in Automotive Technology (CIP 47.0604) – **4 Stars**
6. Technical Diploma (TD) in Carpentry (CIP 46.0201) – **5 Stars**
7. Technical Diploma (TD) in Collision Repair (CIP 47.0603) – **4 Stars**
8. Technical Diploma (TD) in Industrial Instrumentation (CIP 15.0404) – **4 Stars**
9. Technical Diploma (TD) in Industrial Electrician (CIP 46.0302) – **5 Stars**
10. Technical Diploma (TD) in Industrial Maintenance (CIP 47.0303) – **5 Stars**
11. Technical Diploma (TD) in Welding (CIP 48.0508) – **5 Stars**
12. Technical Diploma (TD) in Energy Services (CIP 15.0499) – **3 Stars**

SOWELA Technical Community College

Approved new programs and exit points, program revisions, and program terminations as listed below:

Program Additions

13. Certificate of Technical Students (CTS) in General Legal Studies (CIP 43.0104) – **4 Stars**

Program Revisions

14. Technical Diploma (TD) in Computer Technology – Programming Specialist (CIP 11.0201) – **5 Stars**
 15. Associate of Applied Science (AAS) Computer Technology – Programming Specialist (CIP 11.0201) – **5 Stars**

Program Deletions

16. Technical Competency Area (TCA) in Bank Teller (CIP 52.0302) – **5 Stars**
 17. Technical Competency Area (TCA) in General Police Studies (CIP 43.0104) – **4 Stars**
 18. Technical Competency Area (TCA) in General Legal Studies (CIP 43.0104) – **4 Stars**

Finance Consent

19. Foundation Reimbursement To or On Behalf of Employee

Approved the following foundation reimbursement, as required by Board Policy #5.029, Support of System and College Endeavors, and Board Policy #5.017, LCTCS Policy on Foundations:

Date	Foundation	Recipient	Position	Amount	Purpose
August 19, 2015	BPCC Foundation, Inc.	Aaron Vorachek	Head Baseball Coach	\$1,000	Advance for baseball team meals on 9/5/2015 at Northeast Texas Community College, Mt. Pleasant, TX
August 19, 2015	BPCC Foundation, Inc.	Aaron Vorachek	Head Baseball Coach	\$1,000	Advance for baseball team meals on 9/22/2015 at Tyler Junior College, Tyler, TX
September 28, 2015	BPCC Foundation, Inc.	Aaron Vorachek	Head Baseball Coach	\$1,000	Advance for baseball team meals on 10/7/2015 at Belhaven University, Jackson, MS
September 28, 2015	BPCC Foundation, Inc.	Aaron Vorachek	Head Baseball Coach	\$1,000	Advance for baseball team meals on 10/10/2015 at the Bayou Challenge in Sulphur, LA

Chair Ogé referenced the Updates found in Item I and encouraged Board members to review the information presented.

I. UPDATES

1. Alternative Financing Projects
2. First Quarter Contracts Report
3. FY 15-16 1st Quarter Financial Status Report
4. Report of Breazeale Sachse & Wilson for Quarter Ending September 30, 2015
5. Report on General Personnel Actions for LCTCS Colleges and System Office
6. Status Report on Capital Projects

J. OTHER BUSINESS

There was no additional business to come before the Board.

K. ANNOUNCEMENTS

Chair Ogé reminded the audience and Board of the groundbreaking scheduled for 1:00 p.m.

L. ADJOURNMENT

There being no further business to come before the Board, and on motion by Supervisor Kinney, seconded by Supervisor St. Blanc, Chair Ogé adjourned the meeting at 10:18 a.m.